



**MINUTES OF THE  
ST. JOSEPH CATHOLIC SCHOOL COUNCIL MEETING**

**NOVEMBER 26, 2019  
School Library**

Minutes of the Meeting of the St. Joseph Catholic School Council, held on November 26, 2019 at 6:30pm.

The meeting was called to order at 6:42 pm by Lyndsey Dickson.

**A. ROUTINE MATTERS**

**1. Opening Prayer – Prayer for Catholic School Council**

The opening prayer was led by L. Incaviglia

**2. Roll Call**

CATHOLIC SCHOOL COUNCIL MEMBERSHIP		Present	Excused	Absent
Principal/Vice-Principal Secretary/Treasurer	Lisa Incaviglia	√		
Chair	Dina Francis	√		
Co-Chair	Lyndsey Dickson	√		
Teacher Representative	Annette Filice	√		
Non-Teaching Representative	Holly Humphreys	√		
Parish Representative	Sarah Veld	√		
OAPCE Representative	Sarah Veld	√		
PARENT/GUARDIAN MEMBERS				
Stephanie Bays		√		
Marylisa Bianco		√		
Katherine Magolan		√		
Marlies Nanninga		√		
Sarah Pegg		√		
Tina Karwalajtys			√	

**Minutes of the Meeting taken by H. Humphreys**  
**Guest(s) in Attendance – NA**

**3. Approval of the Agenda**

Moved by M. Bianco  
Seconded by D. Francis

THAT the St. Joseph Catholic School Council approve the Agenda of the St. Joseph Catholic School Council Meeting of November 26, 2019.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Approval of Minutes of the St. Joseph Catholic School Council Meeting of September 2019**

Moved by S. Veld

Seconded by K. Magolan

THAT St. Joseph Catholic School Council approve the Minutes of the St. Joseph Catholic School Council Meeting of September 2019 as presented.

**CARRIED**

**B. PRESENTATIONS – Annual Commissioning of Catholic School Council Members – L. Incaviglia**

- All members responded “I will” to each statement

**C. PRINCIPAL’S REPORT**

The following Policies and Administrative Guidelines are currently being reviewed as part of the cyclical Policy and Administrative Guidelines Review process. To be considered, all submissions must identify the specific policy and include your name, phone number, address and affiliation with Niagara Catholic. *Anonymous or pseudonymous submissions will not be considered*

- **Code of Conduct Policy (302.6.2) – no feedback**
- **Establishment and Cyclical Review of Policies Policy (100.5) – no feedback**
- **Purchasing Supply Chain Management Policy (600.1) – no feedback**
- **Trustee Electronic Meetings (Board and Committees) Policy (100.8) – no feedback**
- **Volunteering in Catholic Schools Policy (800.9) – no feedback**

*Please submit your feedback to Jennifer Pellegrini by January 15, 2020*

**Niagara Catholic Parent Involvement Committee (NCPIC) Report** (L. Incaviglia will email the flyer to Catholic School Council)

NCPIC Meeting- Relocated to White Oaks Conference Resort Thursday, January 9, 2020 6:00pm

Parent Workshop with Kevin Cameron “Parenting with Wisdom”

Thursday, January 9, 2020 7:00pm-8:30pm at White Oaks

**Register through the following link by December 13, 2019:**

[https://docs.google.com/forms/d/e/1FAIpQLSeFw-2q4kUAH8r8jTkgnw8FmqYsSLcmZljxrkenN\\_4Nwhohg/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeFw-2q4kUAH8r8jTkgnw8FmqYsSLcmZljxrkenN_4Nwhohg/viewform)

**Special Education Advisory Committee (SEAC) Report**

**Ministry of Children, Community, and Social Services**

*- Recommendations of the Ontario Autism Advisory Panel*

In the Spring of 2019, the Ontario government engaged in a province-wide public consultation process and appointed a new 20-member **Ontario Autism Program (OAP)** Advisory Panel.

This Panel was comprised of parents with lived experience, autistic adults and experts from a range of disciplines like psychology, behaviour analysis, rehabilitation services, education, developmental pediatrics and research. The Panel met for 18 full days over the summer months and was tasked with providing the government on the design of a needs-based, sustainable OAP that serves as many children as possible within the increase \$600 million funding envelope.

There has been a tremendous amount of work completed by the Panel to date. Furthermore, the

efforts of the Panel were informed by the views of children and families with lived experience, service providers, clinicians and experts. The link to the report is included below:

<https://www.ontario.ca/page/developing-needs-based-autism-program>

### **Catholic School Council Financial Statement**

- \$7,594.55 funds raised for Joy Day Dance-A-Thon

### **Overview of the 2019-2020 St. Joseph School Improvement Plan for Student Achievement & Well-Being**

-continued alignment with Ministry and Board to focus on improvement in Mathematics achievement

### **Cashless School January 2020 – A message will be sent via email to all parents in December 2019**

#### ***The school encourages online payment for all fees and activities for students.***

As part of the Niagara Catholic DSB, we are committed to providing a safe and efficient ONLINE environment in order to reduce the amount of cash and cheques coming into our school. Online payment users benefit from knowing students are not carrying cash to school which can be easily forgotten, misplaced or not handed in on time for important school activities and events. School Cash Online is a secure and safe payment portal and is PCI compliant. Please join the many parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow the online step-by-step instructions at <https://ncdsb.schoolcashionline.com/Home/SignIn> to begin receiving email notifications for events involving your child(ren).

Some of the added benefits enjoyed by using School Cash Online include:

- Have online access to digital receipts and a complete list of paid and unpaid items
- Ability to pay by credit cards, including Visa, Mastercard, Visa Debit, Mastercard Debit
- Ability to preload funds into the School Cash Online wallet for future use
- Receive reminder emails, so payment due dates are not missed
- One-time registration – students will automatically be moved between schools within our Board
- Uses Google Translate in over 100 languages
- Make an online donation and receive your tax receipt by email for donations \$20 or more
- Parent Help Desk Support is available 24x7

### **Joy Day Dance-a-thon Update**

- The funds raised are significantly higher than last year's Education Donations
- The prize of a Chromebook is a big motivator (S. Veld)
- L. Incaviglia thanked everyone for prize donations
- Parents said they missed the online donation due date and sent cash/cheques

### **Family Advent Mass - Tuesday, December 17, 2019 6:00pm at St. Joseph Church**

- after Mass we will transition to the Blessed Trinity Cafeteria to make Gingerbread Houses
- Holly and Lisa will get a note out to families after the Dance-a-thon
- MacMillan's is now offering a peanut free gingerbread house again
- the cost is \$15 – explained that MacMillan's ships them to us
- deadline for school to order from MacMillan's is December 6, 2019
- this will be a non-profit event and families will only be charged the cost of the gingerbread house
- there is no fee to use the Blessed Trinity Cafeteria
- M. Bianco asked about singing Christmas songs after Mass and yes, teachers are going to practice with students

- S. Veld acknowledged that we will need set-up and take-down volunteers
- The school will consider purchasing a few extra gingerbread houses for those who miss the deadline
- Provide paper compostable cups for those who want water, no other refreshments

**Fun Fair** June 2020 – date TBD – to be discussed further at our January 2020 meeting

**D. OAPCE REPORT**

- S. Veld has no information to report

**E. STAFF REPORT – Mrs. Filice**

- Remembrance Day service
- Successful Girls and Boys Volleyball tournament next week
- Lots of class trips to the art gallery
- Eco Team will be visiting a recycling plant next week
- Matilda and Nutcracker performance in December
- Dance-A-Thon

**F. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS**

- Fun Fair
- Shrove Tuesday
- Possible Book Fair first week of February
- Discuss if we need / want to do another fundraiser, as the Dance-A-Thon was so successful
- Heritage Fair to be run as a club through the school by L. Incaviglia, if enough interest is there

**G. NEXT MEETING – Tuesday, January 21, 2020 at 6:30pm**

Tentative meeting dates for the remainder of the 2019-2020 school year:

Tuesday, March 31, 2020 @ 6:30pm

Tuesday, May 26, 2020 @ 6:30pm

CSC Social Tuesday, June 16, 2020 @ 5:30pm Location TBD

**H. ADJOURNMENT**

Moved by S. Pegg

Seconded by S. Bays

**THAT** the November 26, 2019 meeting of the St. Joseph Catholic School Council be adjourned.

**CARRIED**

This meeting was adjourned at 7:34 pm.

**I. CLOSING PRAYER**